



Form for Late Arrivals and Early Departures



Our Summer Leadership Camp program is organized around very specific time periods due to the nature of the program. We have found that students arriving late will sometimes feel somewhat behind their group. We have also found that students leaving early regret having to leave their group prior to the closing ceremony on the last day. We understand that summers are busy for students and families and respect your choice to arrive late/leave early. Absolutely no arrivals will be permitted after Monday at 6:00 PM for either camp. Absolutely no departures prior to Tuesday at 8:00 PM for the Middle School Camp or Thursday at 8:00 PM for the High School Camp. Only medical and/or behavioral issues will remove a student from our camp between those two time periods.

Students who have an unavoidable conflict and need to arrive late MUST have this form turned into the MASC/MAHS office no later than July 11, 2011. A confirmation email to the student's email address on file will be sent from the camp director and should be printed and brought to camp with your records. For those leaving early, approval from the camp director/assistant director upon checking in at Albion. NO student will be released without the proper documentation completed.

Student Full Name:

School:

Home Phone:

Select One:

- Middle Level Camp
- High School Camp

Are you (check those that apply): Arriving Late Leaving Early

Day and Time of Arrival/Departure: _____

Reason: _____

Please provide us with the contact information for the person who will be bringing you late or picking you up early.

Name: _____ Relationship: _____
 Home Phone: (_____) _____ Cell Phone: (_____) _____

PARENTAL RELEASE

I confirm that the above information is correct and allow my student to arrive late/leave early from the MASC/MAHS Camp at Albion College. I take full responsibility for my child up to when s/he arrives at the stated time or when s/he leaves campus at the state time.

Parent(s)/Guardian(s) Name(s): _____
 Signature(s) of above person(s): _____
 Parent(s)/Guardian(s) Phone Number: (_____) _____

Forms are due no later than July 11, 2011 for late arrivals. They may be faxed to (517) 327-5360 or mailed to 1001 Centennial Way, Suite 100; Lansing, MI 48917