

ADVISER'S checklist

May 2019

“ QUOTE OF THE MONTH ”

As a leader, the first person I need to lead is me. The first person that I should try to change is me.

- John C. Maxwell



MONTHLY TO DO'S

DESCRIPTION	ASSIGNED TO	DUE BY	DONE
<p>Summer Leadership Camp Registration is Live: Our Annual Summer Leadership Camp is a MUST for your student leaders. With four unique curricular levels, our camp program will bring out the best in your young leaders. This unforgettable week will not only change your students but change your programs upon their return! Share, print and pass out the Summer Leadership Camp Flyer. (http://bit.ly/2GkPdM1)</p>			
<p>SET SEG Camp Scholarships due May 4th: The 2019 SET SEG Summer Camp Scholarship is now open! Please remind your students of the May 4th application deadline. Our partners at SET SEG show their generosity and commitment to student leadership, offering 65 full ride scholarships worth \$26,000! Make sure your students apply for a life-changing experience! Share, print and pass out the SET SEG Summer Camp Scholarship Flyer. (http://bit.ly/2lsjl6c)</p>			
<p>PROM-blems: With Prom season happening across the state, our friends at Thrun Law have compiled a list of legal issues to consider and tips for navigating common Prom-blems. (http://bit.ly/2UHgQca)</p>			

MONTHLY TO DO'S - CONTINUED

DESCRIPTION	ASSIGNED TO	DUE BY	DONE
<p>State Conference Student Showcases: As your student group begins to look towards next year's program, MASC/MAHS has many program ideas for student's review. To start, consider checking out this year's State Conference Student Showcase sessions. These impactful program presentations can be viewed at https://mascmahs.org/student-showcases</p>			
<p>Quick Activity for New Members: For a quick and easy philosophical activity, try "A Great Student Organization." This quick activity helps to provide student expectations of one another and helps create a positive working environment for student leaders. Allow students to lead the discussion and set group expectations for the coming year. View the worksheet at http://bit.ly/2KQVogj</p>			
<p>Award Programs: It's time to start preparing for end-of-year student recognition programs: awards, qualifying recipients, speaker, presenters, programs and schedules. Collaborate with everyone involved in the planning and facilitation of the event (secretaries, counselors, custodial staff, teachers, and students) to review how it has run in the past and to implement any tweaks or changes to improve the program.</p>			
<p>Service - Campus Clean Up: As the snow melts and the rain falls, you'll notice that much of your campus could use some TLC from your student leaders. Talk with your administration and plan a few service days to get your campus back in top shape! With new families checking out the building make sure you show its beauty inside and out.</p>			
<p>Senior Send-offs: It's time to begin planning this year's senior sendoff. Whether it's for every senior in your school or for all the seniors on your team, planning a memorable way to say goodbye and good luck can have a lasting impact as they begin their next journey. For some quick ideas, check out this link, http://bit.ly/2XnKeB8.</p>			
<p>Plan Elections: As the year winds down, elections season goes into full swing. Advisers use many different methods for conducting elections and voting to ensure the top choices are fairly elected. If you have not looked into Ranked-Choice voting (instant-runoff voting), it might be a great solution for your program. (http://bit.ly/2PgO3oS)</p>			
<p>State Conference Adviser Resources: In addition to our Student Showcase submissions, we added a collection of adviser resources to our Regional lineup. This collection of resources is separated into six folders to give advisers as many tools and resources as possible. View our Regional adviser resource folder at http://bit.ly/2vdaGBk.</p>			

MONTHLY TO DO'S - CONTINUED

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<p>Meetings Matter: Make the most of your time together with your student leaders. A good meeting can lead to unified goals, better understanding and a higher rate of retention for your student group; model the correct way to run a meeting and put your crew in the best position to succeed. To review a quick meeting guide, visit http://bit.ly/2UGJaeN.</p>			
<p>Review Past Checklists: We have assembled some great reminders and ideas all year long. Review this year's past checklists at http://www.mascmahs.org/monthly-checklists.</p>			

AWARENESS

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<p>2019 State Conference: Prepare for the largest event of the year! Our State Conference webpage has tons of information for your crew to review, including the 2019 agenda, keynote speakers, FAQs and much more. While you're there don't forget to review the required State Conference forms. Visit https://www.mascmahs.org/states for more information.</p>			
<p>National Student Leadership Week! Student leaders make significant contributions to the climate and culture of their schools and communities, and it's important to celebrate that! Celebrate National Student Leadership Week April 21-27, 2019.</p>			
<p>MASC/MAHS Remind Account: With so much going on and so many great opportunities available, we wanted to help ensure everyone gets the information they need. Consider assigning a "MASC/MAHS Student Liaison" to help coordinate event registration, due dates and new opportunities. Follow our Remind Account: MASC/MAHS Leadership News at http://bit.ly/2PhPXFZ.</p>			
<p>NEW PROGRAM – Student Mental Health Summit Coming in October 2019: The Student Mental Health Summit offers a comprehensive effort to explore one of the most critical topics facing today's youth. This conference features impactful keynote speakers, dozens of breakout presentations and give schools the chance to bring proven programming to their buildings. For more information, check out the Student Mental Health Summit program flyer at http://bit.ly/2lrcZcJ.</p>			

OPPORTUNITIES

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<p>Call for Presentations: The Student Mental Health Summit is looking for breakout presenters on numerous topics. If your school currently provides a specific resource or program that focuses on student mental health, we want you! Review our breakout presentation topics and submit your presentation at http://bit.ly/2IkFkAC.</p>			
<p>Executive Forums: Great for newly elected officials! If you would like to schedule a personal workshop to work with your student leaders in conducting a constitutional review, creating bylaws, understanding executive roles and responsibilities and goal setting, contact the MASC/MAHS Michigan Student Leadership office at info@mascmahs.org or 517.327.5315.</p>			
<p>Summer Leadership Seminars: Advisers can choose from a variety of curriculum categories to build a program that fits their own needs. To make this event even more accessible, pick a date that best fits your calendar, and MASC/MAHS Student Leadership will come to your district and or school to deliver the curriculum of your choice.</p>			
<p>Alternative Administrative Certification Program: The Pathway to Leadership program is owned and operated by the Michigan Association of Secondary School Principals (MASSP). It is the state's first and longest running alternative route to earning a PK-12 administrator certificate. Our goal is to provide candidates with a PK-12 administrator certificate at an affordable cost and in a manageable time frame through a program developed by principals, for principals. Visit https://massp.com/PTL for more information.</p>			
<p>EdCon 2019: Michigan's Premiere Education Conference takes place at the end of June in beautiful Traverse City, Michigan. Taking place at the Grand Traverse Resort & Spa, EdCon provides two full days of great keynote speakers, breakout sessions, and social events to celebrate the end of one school year and inspire the next. For more information and to register, visit https://massp.com/edcon.</p>			

JUST FOR FUN

DESCRIPTION	ASSIGNED TO	DUE BY	DONE
<p>Monthly Icebreaker - Back Stander: Divide into pairs. Ask each pair to sit on the floor with their partner, backs together, feet out in front and arms linked. Their task is to stand up together. Once everyone has done this, two pairs join together, and the group of four try to repeat the task. After they succeed, add another two and try again. Keep adding people until your whole group is trying to stand together. A sight to behold!</p>			
<p>Live Polls: Live polls are a great way to break the ice and engage your students right away. The best part is that each can be customized to achieve a desired outcome. Whether you want to share experiences, gain insight, or kick off your meeting in a fun way, live polls are easy to use and create.</p>			