

ADVISER'S checklist

March 2019

“ QUOTE OF THE MONTH ”

The whole purpose of education is to turn mirrors into windows.

– Sydney J. Harris



MONTHLY TO DO'S

DESCRIPTION	ASSIGNED TO	DUE BY	DONE
<p>State Conference – Final Numbers Due March 1: We need final numbers for your registration by March 1. This is the last date you can add or reduce your headcount. Additionally, all advisers who are attending the State Conference received a detailed e-mail (on 1/8) about the process of reserving hotel rooms for the event. All hotel room needs should be settled at this point. Questions? Please contact Angel Brewer at angel@michiganprincipals.org.</p>			
<p>Regional Connect Student Showcases: Schools from across the state have submitted some of the very best programs and events facilitated in 2018-19. Whether you are looking to improve on your current programming or looking to add impactful content for next year, check out our full list of submitted student showcases from the 2019 Regional Connect events! (Resource: https://bit.ly/2GTupgG)</p>			
<p>Regional Connect Adviser Resources: In addition to our Student Showcase submissions, we added a collection of adviser resources to our Regional line-up. This collection of resources is separated into six different unique folders to provide advisers with as many tools as possible. (Resource: https://bit.ly/2lrulag)</p>			
<p>2019 State Charity of the Year: The 2019 COY is Leader Dogs of Michigan! Anyone who knows someone with disabilities understands the importance and independence a service dog can bring to their lives. (Resource: mascmahs.org/COY)</p>			

AWARENESS

DESCRIPTION	ASSIGNED TO	DUE BY	DONE
<p>Kelsey's Law Scholarship: In October, \$5,000 worth of scholarships will be awarded to Michigan students through Michigan Auto Law. Applicants are asked to submit a persuasive message that shows how they would convince young drivers to reduce distractions while driving. (Resource: michiganautolaw.com/scholarships/kelseys-law)</p>			
<p>Review Past Checklists: We post our archives to the website so you can review past checklists for lots of great reminders and ideas all year long! (Resource: mascmahs.org/monthly-checklists)</p>			

OPPORTUNITIES

DESCRIPTION	ASSIGNED TO	DUE BY	DONE
<p>NHS State Summit Coming to Michigan: The National Honor Society (NHS) and National Junior Honor Society (NJHS) State Summit is coming to Michigan for the first time in Ann Arbor this March 5-6. Capacity is limited on both dates. State Summits are FREE one-day leadership training programs exclusively offered to NHS and NJHS chapters. Students will be able to meet motivated peers from across the state, and learn about competencies and issues that directly impact their lives. (Learn more: http://bit.ly/2FE94b2)</p>			
<p>Aspiring Principals Workshop: Considering building Leadership? Know Someone who is? Join MASSP for a full day of resume help, interviewing techniques, networking and more! This one-day workshop is open to aspiring principals, APs, deans and even current admins who want to take their career to the next level. (Learn more: https://massp.com/aspiring)</p>			
<p>Path to Leadership Alternative Administrative Certification Program: The <i>Path to Leadership</i> program is owned and operated by the Michigan Association of Secondary School Principals (MASSP). It is the state's first and longest running alternative route to earning a PK-12 administrator certificate. The program's goal is to provide candidates with a PK-12 administrator certificate at an affordable cost and in a manageable time frame through a program developed by principals, for principals. (Learn more: pathtoleadership.org)</p>			

JUST FOR FUN

DESCRIPTION	ASSIGNED TO	DUE BY	DONE
<p>Monthly Icebreaker: “Zoom” This activity requires participants to create a unified story from a set of randomly provided sequential pictures. The participants must find a way to recreate the story’s sequence in the correct order, while being unable to see the pictures the others participants have. This is an excellent activity to encourage communication, tolerance and patience.</p>			
<p>Concentration: Participants form two equal lines facing each other; one line turns around, giving the second line a few minutes to change several things about themselves. This can include anything from swapping clothing items with other people, to altering your hair do but must be something the other group can easily see. The first line must then identify all of the changes the other group has made. This activity stimulates memory retention and is great for team bonding.</p>			
<p>“National Day” Celebrations: Nearly every day there is a “National Day” to celebrate. This can be a fun and engaging project for leaders to be creative and recognize your student, staff and community populations. (Resource: nationaldaycalendar.com)</p>			