

✓ ADVISER Checklist

JANUARY 2017

State Conference Registration Grants: Host a blood drive; enter to attend the state conference for FREE! Offer to host a blood drive with MI Blood and you will be automatically entered to win a trip to the state conference. Hurry and make contact, the window ends January 6th. [Full details can be found here.](#)

Adviser Network: Session #2: *Legality in Advising* is all set for January 24th in Lansing. Attorney Kevin Sutton from Lusk Albertson, PC will provide best practice concepts, legal updates and information to keep your programs on the right side of the law! More information on these one-day workshops can be found [here.](#)

Regional Connect Events: Dates and locations are posted! Locations vary in size, so make sure to register your group and secure your spots today! Get more details on the [Regional website.](#)

Showcase Submission: To make sure students have all the tools they need for outstanding presentations, check out the [showcase tips sheet and evaluation rubrics!](#) Follow the rubric for a chance to present at this year's state conference!

MASC/MAHS Awards: Make sure to get ahead of the game and assemble your student award committees soon. New to submission? Check out our [award rubric website](#) and get the recognition your student leaders deserve!

SETSEG \$2,500 Grant: The SET SEG Foundation is awarding \$2,500 to 10 educational programs within Michigan public schools and/or ISDs to continue their positive influence on their students and community. The deadline is Jan. 6th. [Click here for full details.](#)

The Fisher Agency: The Fisher Agency exists to connect schools and organizations with some of the top speakers in the world. Start the New Year off right! Check out their [speaker list here.](#)

Plan a "Wish Week": Looking for ways to contribute to your schools culture of service leadership? Check out the program guide from Make-A-Wish Michigan and plan your very own "Wish Week!" This is a great way to get involved in our State Charity of the Year and make a difference in the lives of so many across the state. [Click here for Wish Week information.](#)

State Conference Phase II Registration: Phase II registration opens January 9th! For full registration details, [click here.](#)

January Quick Tips:

- MASC/MAHS award session is right around the corner! Assign group leaders to handle the submission of each award.
- The long holiday break is a great time to refresh but also to plan a holiday party of your leaders! Consider a holiday meeting to refocus and set the tone for their return.
- Looking to attend the Student State Conference? Review the process with your students on traveling, finances and holding a fundraiser for students to attend.
- Make sure your students have a college plan! The FAFSA is right around the corner.