



✓ ADVISER Checklist

OCTOBER 2016

2016-17 Program Calendar: In order to give advisers, students and schools a great head start on state level programming and events, check out the [2016-17 program calendar](#). More dates and locations of MASC/MAHS Michigan Student Leadership events will be added as they become available!

Leadership Training Institutes: The 2016 Leadership Training Institutes are open for registration! Dates and locations across the state are posted on the LTI website Sign-up your student group by visiting the [Leadership Training Institute website](#). And get your new students working as an experienced team!

Leadership Day at the Palace: It's back! Check out this year's new program with the Detroit Pistons and get secure your student's spots soon! Get the full details [here](#).

Adviser Network: We had an outstanding first session with Advisers across the state. The next session (Legality in Advising) is set for January 24th. Come join us! Get more details [here](#).

Regional Host Application: Want to host a conference with MASC/MAHS? Give your student leaders the challenge and thrill of hosting a statewide event this spring! Check out our Regional host application [here](#). The deadline to apply to host is December 1.

Prudential Scholarship: The National Association of Secondary School Principals (NASSP) and Prudential Financial are preparing to launch the 22nd annual Prudential Spirit of Community Awards for young people who have demonstrated outstanding community service over the past year. [Click here](#) for more details.

Membership: Don't forget to fill out your 2016-17 membership forms to ensure that you continue receiving members-only resources like this one and member discounts. Renew by Oct.1! The form can be found right [here](#).

Poetry Out Loud: Looking for another activity? Poetry Out Loud is a national poetry recitation competition for high school students. Participating schools host their own competitions and select a student to represent their school at the state finals. [Click here](#) for more information.

October Quick Tips:

- Update your officer and member contact directory.
- Review past goals from 2015-16 and evaluate status of each.
- Create a "What's next" list of actions and matters to be addressed after homecoming to align calendars and expectations for students.
- Visit another schools induction ceremony to gain ideas on how to improve your own.
- Have students send "Thank you" cards to community leaders that contributed to your recent events – it will get them on board for when you need them again!
- Remind students seeking college letters of recommendation to submit them to you now so you are not buried at crunch time.